

**130th State Conference
Illinois State Organization, NSDAR
Credentials Form Instructions**

Each Chapter MUST return the Credentials Form even if they will not be represented at the conference.

The Credentials Form certifies the voting members of the chapter.

For questions, contact: Credentials Chairman: Mary Mucciante (217-787-7442) mmucciante@aol.com.

- **Return CREDENTIALS FORM in PDF format via email to both:**
- **State Regent: Marria Blinn marriablinn1776@gmail.com and**
- **Credentials Vice Chairman: Mary Grace Collins mgcsolutions@gmail.com**

The completed Credentials Form must be received by March 20, 2026. This is a firm deadline, so plan accordingly.

1. The Credentials Form must be **signed by both the Chapter Regent and Chapter Treasurer.**
2. **The voting members** of the State Conference shall be state officers, the national officers, Honorary national officers, and Honorary State Regents of the Illinois State Organization whose membership is in Illinois; the Chapter Regent, or in their absence, the First Vice Regent or alternate; and the elected delegates and alternates of each chapter (reference IL State Bylaw Article IX Section 5).
3. **Do not elect as delegate any person who is a voting member by virtue of current office. See #2 above.**
4. **Delegates must meet the eligibility requirements and the criteria:** (1) that a delegate must have belonged to chapter at least one continuous year preceding the State Conference and (2) that the member's national dues and state dues must have been considered paid by the December 1st due date preceding the state conference (reference IL State Bylaws Article X Section 1 and Section 2, D).
5. **All voters must CHECK-IN with the Credentials Committee IN PERSON, prior to the close of Registration at 8:00 p.m. on Friday April 24, 2026.**
 - Registration will be open Thursday, April 23rd from 1:00 p.m. - 5:00 p.m.
 - Friday, April 24th from 8:00 a.m. - 5:00 p.m. and from 7:00 p.m.- 8:00 p.m.
 - Saturday, April 25th from 8:00 a.m.- 10:00 a.m.
 - Voting will take place on Saturday, April 25, 2026, from 8:00 a.m. – 10:00 a.m.
 - * Admission to any business meeting requires a BADGE issued by the Registration Committee or the official sash of elected active, past, or honorary office.

7. **Chapter representation** is based on the number of members whose National and State dues were paid by **December 1, 2025**. The Chapter Regent, by virtue of her office, is a voting representative and is not elected. If the Regent cannot attend the conference, the First Vice Regent takes her place. If the Regent is attending, the Vice Regent may be elected as a delegate, if the chapter is allowed a delegate(s).

Based on chapter membership, the number of voters chapters may have is:

- A. for membership up to 12 inclusive: The Regent (or Vice Regent or alternate) = 1 voter
 - B. for membership 13-49 inclusive: Regent + One delegate = 2 voters
 - C. for membership 50-99 inclusive: Regent + Two delegates = 3 voters
 - D. for membership 100-149 inclusive: Regent + Three delegates = 4 voters
 - E. for membership 150-199 inclusive: Regent + Four delegates = 5 voters
 - F. for membership 200-249 inclusive: Regent + Five delegates = 6 voters
 - G. for membership 250-299 inclusive: Regent + Six delegates = 7 voters
 - H. and one additional delegate for each subsequent fifty (50) members
- (reference IL State Bylaw Article X Section 2)

8. Each chapter may elect **two alternates for each voter** provided the number of alternates elected by a chapter shall not exceed twice the number of representatives to which the chapter is entitled. Elected alternates must be listed on the Credentials Form. An alternate registered before the official closing of registration may be transferred from alternate to delegate **before registration closes at 8 p.m. on Friday April 24, 2026. Alternates do not vote unless they have been officially transferred.**