



**Illinois State Organization
National Society Daughters of the American Revolution
Marria Elliott Blinn, State Regent**

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Memorial Service Instructions

Chapter Chaplains and District Directors

An email will go out confirming attendance at the state conference three weeks prior. Note: if you do not have an email address or your email is not correct in eMembership, please let the state chaplain know.

Chapter chaplains, your RSVP to the state chaplain regarding your attendance at the State Conference is crucial. If you have deceased members in your chapter, your presence is especially important. Please plan to attend or ask a chapter member who is attending to represent your chapter.

Chapter chaplains will be meeting in the hallway near Brickyard 1 at 8:30 am.

District chaplains will hold a sign with the district number. The chapter chaplains will line up behind their district number, in alphabetical order of chapter.

There will be reserved seating starting with the second row. Once that row is filled, we will continue filling the rows behind in order of districts I through VII.

District directors will proceed to the platform. District directors will be prepared to read the names of the deceased from their district. Note that the list will be at the podium.

When your district director comes to the podium, the district chaplain will stand and continue standing through the reading of all the deceased of her district, as you are able. She will sit when her district director leaves the podium.

Chapter chaplains will stand when their chapter's deceased members have been read. She will sit when the district director has finished reading names in her chapter, as you are able.

At the end of the service and after the flags have retired, Pages who have volunteered to assist the service will release the assembly, starting with the platform, the Honorees, and the chaplains.

You may stand for any person you know and wish to honor, regardless of which chapter or district they belong to. Hats and gloves are optional. Leave your purses or bags with someone else; they will not be allowed in the processional.