



DEBORAH KATZMAN, ILLINOIS STATE CHAPLAIN

PO Box 62, Creston, IL 60113-0062

Email: debbykatzman1@gmail.com Phone: 217-787-0199 (home)

INSTRUCTIONS FOR ILLINOIS STATE ORGANIZATION NSDAR CHAPLAIN'S REPORT FOR CHAPTERS

For all reports, please verify that the member's entire name (first, maiden or middle, and last) is given and her address is current and spelled correctly. Please complete one form per member you are reporting.

REPORTING BIRTHDAYS – 90 YEARS TO 100 YEARS AND OLDER

Report to the Illinois State Chaplain: **Use the form on the reverse side** of this page for members with birth years of 1929 and earlier. We wish to honor those members having 90th through 100th or greater birthdays. If you have a newly approved member who will be celebrating any of these birthdays, please send in the information as soon as possible.

Report ONLY 90th and 100th birthdays to the Chaplain General on Form CHG-1003 (Chaplain General's Report).

REPORTING DEATHS TO STATE CHAPLAIN

Your Chapter Registrar reports deaths to NSDAR through e-membership.

Report to the Illinois State Chaplain. **Use attached form.** Please send the information on deaths promptly, including the next of kin names with complete addresses if known for members so timely condolences may be sent. If this information is not sent to the State Chaplain, a condolence card to next of kin cannot be sent. Please indicate if the deceased was a member for 50 or more years, was a veteran, or at any time held the office of Chapter Regent, State or National Officer, including dates of service of office(s).

Do not use any other form for this purpose!

REPORTING DEATHS TO THE CHAPLAIN GENERAL

ONLY report deaths of current or past members of the National Board of Management (executive Officer, Honorary President General, past Executive Officer, Vice President General, Honorary Vice President General, past Vice President General, State Regent or Honorary State Regent) to the Chaplain General. The State Chaplain and State Regent must also be notified for these deaths. The State Regent is responsible for notifying the Office of the President General.



Illinois State Organization NSDAR Chaplain's Report for Chapters

For: Deaths - Milestone Birthdays(90+ years) - Address Changes (for members 90 plus years of age)

Mail this form to:

Deborah Katzman, Illinois State Chaplain, PO Box 62, Creston, IL 60113-0062

If you have questions: debbykatzman1@gmail.com telephone: 815-901-2799

Use this form ONLY to report information to the State Chaplain

Please attach sender's return address label here OR write the sender's name and address:	Purpose of Report: Check the box that applies <input type="checkbox"/> BIRTHDAY GREETING : <input type="checkbox"/> 90 <input type="checkbox"/> 95 <input type="checkbox"/> 100 <input type="checkbox"/> OTHER_____ <input type="checkbox"/> REPORT OF DEATH <input type="checkbox"/> REPORT OF ADDRESS CHANGE (90 yrs.+members)
Sender's Phone: (____) _____ Sender's E-mail: _____	

District _____ Chapter Name _____ Chapter Code _____

Date of Birth _____ Date of Death _____ Date admitted to NSDAR _____

Please enter **Month-Day-Year** (e.g. May 5, 1931)

Name of Member _____ Husband's Name _____

Address _____ National Number _____

City _____ State _____ Zip Code + 4 _____

Offices Held: National _____ Years _____

State _____ Years _____

Chapter Regent _____ Years _____

Offices Held: National _____ Years _____

State _____ Years _____

Chapter Regent _____ Years _____

50 year Member ☐ Other # of years (____) Veteran ☐ Branch of Service and Years, if known _____

If a 90+ year old member changes her address, please send me the information using this form or by e-mail.

For Deaths, Please add this information:

Send condolences to: _____ Relationship: _____

Address _____ City _____ State _____ Zip Code+4 _____

Please report 90th birthday **now**, if not previously reported, for those who will be 90 during 2025 - 2026.

For condolence note requests, please report deaths to State Chaplain promptly, so the notes may be sent in a timely manner.

Please attach a copy of the obituary with the name of the newspaper and date published, if possible. Thank you.

"Think of ways to encourage one another to outbursts of love and good deeds." Hebrews 10: 24 NV

Deborah Katzman

Illinois State Chaplain, NSDAR

Revised August 2025