

## IL State Recording Secretary Useful Web Links

### DAR Members' Website:

- [Chapter Recording Secretary Resources](#)
- [Recording Secretary General page](#)
- [Executive Officers List](#)
- [Download Executive Officers Photos and Bios](#)

### YouTube:

- [DAR Webinar: Simplifying and Approving Minutes](#)

### Parliamentary Procedure, Handling Motions and Minutes:

On the DAR Members' Website, pdf files for download:

- [DAR Handbook and National Bylaws](#)
- [Chapter Regent's Manual and Parliamentary Procedure Guide](#)

In the DAR Shop, books for purchase:

- [DAR Handbook and National Bylaws](#)
- [Robert's Rules of Order Newly Revised \(12th ed.\)](#)
- [Robert's Rules of Order Newly Revised in Brief \(3rd ed.\)](#)

*Parliamentary Points for Your Perusal*—Beverly Przybylski, PRP National Parliamentarian

- April 2025 [How to Continue a Meeting to Another Day](#)
- March 2025 [Governing Documents—the Hierarchy of Rules](#)
- February 2025 [Creating and Filling Blanks](#)
- December 2024 [Unfinished Business and General Orders](#)
- November 2024 [Can We Still Have a Meeting if we lose quorum?](#)
- October 2024 [Who Approves the Minutes of a Meeting](#)
- [Parli Points Archive](#)