

## GUIDELINES FOR DONATION OF MATERIALS

- Always obtain approval to donate a book or other materials before mailing it to the state librarian.
- Books need not be indexed or hardbound for the library to accept them.
- Monetary donations toward book purchases are welcome. Please notify the state librarian that you wish to make a monetary donation.
- Periodical donations (bi-monthly, monthly, quarterly, annually, etc.) must include all issues to equal one book.

## TYPES OF DONATIONS THE LIBRARY NEEDS

Books, maps, microforms, manuscripts, charts and periodicals in the following subject areas are acceptable for donation:

- Genealogy and family history
- State history, record abstracts, etc.
- Records and histories of religious groups and denominations: church histories
- Historical and genealogical periodicals, newsletters, journals, yearbooks, etc.
- Ethnic-American history and genealogy
- Local history, record abstracts, etc.
- U.S. history, record abstracts, etc.
- Histories of the Revolutionary War era
- Biographies of major figures in U.S. history
- U.S. women's history
- Native American history and genealogy

## PLEASE DO NOT SEND ITEMS IN THE FOLLOWING SUBJECT AREAS

- Poetry, literature, cookbooks, illustrated historical calendars, state or chapter yearbooks/directories, historical fiction, children's books.

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