

**Illinois State Organization
National Society Daughters of the American Revolution
Marria Elliott Blinn, State Regent**

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The Chapter Master Report evaluates chapter accomplishments by size and service. It provides the tools to recognize chapter members for outstanding service in reaching the historic preservation, education and patriotism goals and objectives of our Society. The CMR is an opportunity for your chapter members to celebrate all things DAR! The CMR recognizes members and chapter activities and contributions for the period of January 1 to December 31 of each year. To receive recognition, chapters are required to complete the CMR electronically through eMembership by January 31 at midnight. At the end of each section is a box titled “Please add any additional information that you wish to report in the box below.” This is where you recognize any deserving member or project in “glowing” terms. It is also used as a planning guide for the chapter year and promotes a balanced and healthy chapter. Give your chapter stars a chance to be recognized. Help your chapter’s outstanding members receive the recognition they deserve! REPORT IT ON THE CMR!! A Daughter who feels appreciated will always do more than expected! The guidelines are as follows:

- Group 1 is up to 50 members
- Group 2 is 51-100 members
- Group 3 is 101-150 members
- Group 4 is 151+ members

The top three chapters from each of our seven districts, in order of the most points, will receive 1st, 2nd and 3rd place to be awarded at the state conference.

The Chapter Achievement Award is NOT a contest. The Chapter Achievement Award recognizes chapters for their exceptional work as it applies to all committees and all chapter sizes. With 3 award levels, the CAA highlights service, member retention, and active participation. Chapter achievement levels are as follows:

- Level 1 – Chapters achieving 600+ points will receive the blue ribbon
- Level 2 – Chapters achieving 450-600 points will receive the red ribbon
- Level 3 – Chapters achieving 300-449 points will receive the white ribbon

REMEMBER, key considerations for chapters are:

- Reporting time period is January 1, 2025 through December 31, 2025
- On time (by December 1) payment of at least 90% of national dues----- 50 points
- Required chapter contributions (at least a \$100 contribution to NSDAR by December 1 for Historic, Preservation, Education, and Patriotism)----- 175 points
- Service to America Annual Goal Hours----- 25 points
- Actively participate in October 11 Day of Service----- 25 points
- Pay dues by the Direct Payment Option in eMembership----- 25 points
300 points

In the CAA some sections and points are automatically filled out by National and other sections are to be filled out by you. Other considerations for points based upon your chapter's participation are:

- Membership count
- Reported activities, programs, and service
- Member Training
- Communications
- DAR Magazine/Newsletter
- National Defense Message
- Public Relations Outreach
- President General's message
- Donations made to National

The top 4 chapters of each group submitted to the National Society will have CAA certificates distributed to the State Regents during Continental Congress.

- The CAA is accessed through the CMR found under the "Updates" tab in eMembership. Once the form is saved, chapter leaders may access the report as often as necessary before January 31, 2026. To edit the responses as needed, click on "Edit CAA". This requires the chapter regent's login and PIN found under eMembership. The chapter regent may give the committee chairs the PIN to get into these reports so that she can fill out her committee's questionnaire.
- Section 3 of the CAA is partially auto-filled. Sections 4 & 7 are NOT auto-filled and must be completed by the chapter. Chapter leaders can indicate participation in any of these areas by clicking on the appropriate boxes/circles.
- Section 8: This section is **now** auto-filled.
- Helpful Information on the 2025 CAA forms:
- Sections 1A and B are on **National Dues** and are **auto-filled**.
- Section 2 is on **Membership** and it, too, is **auto-filled**.
 - (a) *A new member or reinstated member admitted by application or reinstatement between January 1, 2025 and December 31, 2025, score 10 points each. If the number of new members and reinstated members does not exceed the total number of drops and resignations for the same time period, deduct half the points.*
 - (b) *New and reinstated Junior Members – score an additional 5 points.*
 - (c) *If your chapter had no more than 3% in drops and resignations, score 25 points; if 0% in drops or resignations, score an additional 50 points.*
- Section 3 is on **Service to America** and is partially **auto-filled**.
 - (a) *If your chapter participated in the Annual NSDAR Service to America Project by taking part in a community project on or near the National Day of Service on October 11, 2025, your chapter will need to fill this out.*
 - (b) *If your chapter met their Service to America Annual Goal hours found in eMembership, score 25 points.*
- Section 4 is on **Programs, Service, Activities, and Training** and is **NOT auto-filled. The chapter must complete.**
 - (a) *The maximum number of points for Section 4A is 225 points. Chapters may score an additional 25 points for a service project or community activity involving significant planning for a committee listed in Section 4A.*
 - (b) *Training is unchanged and is auto-filled.*
- Section 5 is on **Communication** and is **Not auto-filled and the chapter must complete.**
- Section 6 which is on the **DAR Magazine/Newsletter** is Auto-filled.
- Section 7 is on **National Defense** and is not auto-filled, so the **chapter must complete.**

(a) If you read, placed in a newsletter, posted in your chapter's private social media group, or emailed a monthly report of at least three minutes (3) in length of National Defense at each regular meeting, score 20 points, otherwise, score 0.

- Section 8 is on **Contributions** and is auto-filled.
- Section 9 is on **Optional Additional Contributions** and is auto-filled.

The maximum points for **Section A are 200 points**. The maximum points for **Section B are 75 points**.

Questions on any of the auto-filled questions should be directed as follows:

- Sections 1, 2, 6, and 9. These sections are auto-filled and any questions pertaining to the auto-filled value should be directed to **Section 1 and 2**: Office of the Organizing Secretary General. Chapters can also review the Chapter Reports found in eMembership.
- Questions pertaining to **Section 6** can be directed to the State Chair of the DAR Magazine and the DAR Magazine Office. Chapters can also review the Magazine Chapter Achievement and Contest Analysis under Chapter Reports on eMembership.
- **Section 9** questions are reviewed by the Office of Development. Chapters can also review the Chapter Reports on eMembership.

Both reports, the CMR and CAA, strengthen the love of service and friendship among chapter members.

FINALLY, the chapters may open the 2025 CMR/CAA and begin entering their activities as of August 2025 so as not to forget important facts. The National deadline for the CMR/CAA is midnight, February 1, 2026, Hawaii time. For all of us in Illinois, we will use January 31, 2026 at midnight. This will allow us time to get all the chapters' reports closed on time.

REMINDER: Start filling out your CMR & CAA **NOW** so that when January comes, you are not stressed out and overwhelmed. Also, hopefully, by doing this between now and the end of the year, you won't forget anything of importance. **Be sure and make a hard copy** of the chapter's CMR and CAA as the 2025 reporting year ends. Both reports provide chapters with guidelines for planning next year's activities of the committees that they support. The reports also promote balanced, healthy chapter involvement. Don't hide this valuable information!

Share it with your members to "Illuminate Our Legacy" and "Educate, Celebrate, *America 250!*"