Illinois State Organization
National Society Daughters of the American Revolution
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Dear Chapter Registrar:

EApplication information (eApp) is located on the Members Website at
https://www.dar.org/members/applications-supplementals/electronic-applications-eapp

COMING FALL 2025! DAR'S EAPPLICATION PLATFORM UPGRADE! THE NEW PLATFORM IS STREAMLINED AND EASIER TO USE!

The eApp platform was shut down on July 31. On August 1, all existing data was removed from the old system. The release of the new platform this fall will now include supplementals.

More information from national concerning the upgrade will be via newsletters, blog posts, the DOC, announcements on the eApp home page and the member's website.

Prepare to use the new platform when it launches by using Build-An-App (BAA). Prepare the lineage and documents for new member applications now! All documents should be digitized and present a clear image.

The new eApp does not replace the PDF application. It is simply another option. The eApp is designed for prospective members to complete themselves. Before deciding to invite a Prospective Member to submit an application electronically, the chapter must meet with the applicant to ensure they have the computer equipment, skills required, and ability to pay fees directly through the online system **via credit card**. Fees for an eApp are the same as those for a PDF application. In addition, the lineage and service must be reviewed and completed prior to sending the invitation to submit an eApp to ensure acceptable proof. **Please do not automatically send an eAPP invitation to all Prospective Members in your chapter Prospective Member Database (PMD).** Once the eApp invitation has been sent, the applicant begins the application process and enters her "digital" signature. Prospective Members who already have relatives in the DAR are great candidates for the eApp, as long as the other criteria are met. **At this time, any application that would require an analysis or a service study or for new ancestors must be submitted using the PDF application.**

The chapter officers who have access to the new system and are permitted to send eApp invitations are: Regent, Vice Regent, Treasurer, Registrar, and Recording Secretary. Specified chapter officers can view and edit the entered data and provide guidance as needed. All endorsements and signatures are electronic. Access to the eApp process is found on eMembership, at the main page after logging on.

How-To videos, available on Genie Clips webpage, include Ultimate Electronic Application Field Guide, eApp Help Page, eApp Process Overview, Terminology, Step-by-Step Instructions, Frequently Asked Questions, Instructions for Chapter Officers, Chapter Edit, eApp Applicant Checklist and eApp Chapter Review Checklist. GEP 5-eApps: Beginner's Guide to Electronic Applications (no required prerequisites) is available for $25.

For eMembership access questions, email the Organizing Secretary General Office at organizing@dar.org

Please contact me if you have questions regarding eApplications.

Educate, Celebrate, America 250!
Sharon C. Frizzell, EApplications Advisor